

**Health Select Committee – 2008/09 Work Programme
Chair - Councillor Chris Leaman**

Health Select Committee – 4th June 2008				
Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Health Outcomes for People in Brent Jo Mercer & Rebecca Fogarty, Policy and Performance Officers	The Committee will receive a presentation outlining the health trends in Brent. This information will be useful background data for members and informed the Health and Wellbeing Strategy, on the agenda for the meeting in July 2008.	The Health and Wellbeing Strategy will be on the agenda for the Committee's meeting in July 2008.	Cathy Tyson	
GP Opening Hours Patricia Atkinson, Director of Clinical Leadership & Integrated Governance, Brent PCT	The Committee asked for the results of the patients' access survey to be presented in a more clear form than they received originally. This report contains the results of the survey for all GP surgeries in Brent, as well as picking out the key issues that need to be addressed.	The Committee agreed to follow up this issue in October 2008, when the results of the 2007/08 access survey will be available. The Committee has asked for a comparison with the results from the 2006/07 survey, to see where improvements have been made.	Jo Ohlson, Brent PCT	
New Model for Unscheduled Care Thirza Sawtell, Director of Strategic Commissioning, Brent PCT	The Committee will receive a presentation on the development of primary care services at Central Middlesex Hospital.	The Committee would like a further update on this project when plans are more developed.	Thirza Sawtell, Brent PCT	

<p>Health Select Committee Work Programme</p> <p>Andrew Davies, Policy and Performance Officer</p>	<p>This is the Committee's chance to feedback on items they would like to include in the 2008/09 committee work programme. Full results of the work programme consultation will be available for the committee at their meeting on 9th July 2008.</p>	<p>The Committee will select its work programme at its meeting in July 2008.</p>	<p>Andrew Davies</p>	
<p>Healthcare for London: JOSC Final Report</p> <p>Andrew Davies, Policy and Performance Officer</p>	<p>The Committee will be presented with the final report of the JOSC, which reviewed the report "Healthcare for London: A Framework for Action" by Sir Professor Ara Darzi. The JOSC report was presented to the London JCPCT on 12th June. Comments from the JCPCT will be reported to the JOSC in October 2008. Health Select Committee will be kept up to date with developments.</p>	<p>The Committee will receive feedback from the JOSC after its final meeting in October 2008. Healthcare for London is likely to be a major theme in the Committee's work programme for the coming year.</p>	<p>Andrew Davies</p>	
<p>Update on Links</p> <p>Owen Thomson, Head of Consultation</p>	<p>The Committee will be updated on the procurement of the interim host for the LINK. The host will be attending the next meeting of the Committee to outline their plans for the LINK.</p>	<p>A report will come to the Committee in July 2008 outlining possible ways that the LINK and the Committee could work together.</p> <p>The interim LINK host will also attend the meeting to tell members what it will be working on up to the end of September 2008.</p>	<p>Andrew Davies and Owen Thomson</p>	

Health Select Committee – 9th July 2008

Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Health & Wellbeing Strategy – Cathy Tyson, Assistant Director and Rebecca Fogarty, Policy and Performance Officer.	The Health and Wellbeing Strategy has been developed by the Council and Brent PCT. The data used to inform the strategy and action plan was presented to the Committee in June 2008. This is the Committee's opportunity to scrutinise the strategy and make recommendations to the Council and PCT on its contents.	Recommended that baseline date for each of the strategic targets and performance measures is included to assist the monitoring of the strategy.	Cathy Tyson	
Feedback from the LINK transitional host and joint working with the Health Select Committee – Owen Thomson, Head of Consultation, Andrew Davies, Policy and Performance Officer and Interim Link Host	By 9 th July the transitional host for the LINK should have been appointed. The contract for the interim host states that they must attend one meeting of the Health Select Committee to outline the progress they are making in establishing an effective LINK.	Continue to monitor the development of the LINK and work up protocol for responding to referrals from the LINK.	Andrew Davies	Ongoing – protocol by September 2008.
Health Select Committee Work Programme - Andrew Davies, Policy and Performance Officer	It is important that the Committee puts together a planned work programme that engages the public, connects with the council's priorities, reflects community concerns, and has the potential to add value to the work of the council. A list of issues brought together from a variety of sources will be presented to the	Work programme agreed. Policy and Performance Officer to work with Committee Chair to put together draft agendas for each meeting in 2008/09	Andrew Davies, with Cllr Chris Leaman	By October 2008, but ongoing refreshment of the work programme.

	Committee in order for members to decide what they wish to include in their work programme for 2008/09.			
Burnley Road GP Surgery	<p>This item has been placed on the agenda by the Chair of the Committee following a request from Cllr Jones.</p> <p>The chair wishes to explore the issues that have arisen recently for residents in Dudden Hill who used to use the Burnley Road GP practice. This closed in 2002, and patients were transferred to other practices. Recently bus routes have changed which has made it difficult for people to access their new surgery (particularly the Willesden Centre for Health and Care).</p> <p>At present the PCT has no plans to reopen the practice in Burnley Road. The Chair wishes to look into this issue to see if there is a way forward on this matter.</p>	<p>The Committee was satisfied that the PCT has dealt with this matter and is pleased that negotiations are ongoing with two practices to see if the Chapter Road building can be used to house primary care facilities.</p> <p>The issue around access has been referred to the access to health services task group.</p>	Andrew Davies, with Access to Health Services Task Group	
Brent PCT Strategy Plan & World Class Commissioning Assurance Framework		The Committee has asked to see the draft version of the Strategic Plan in October 2008.	Thirza Sawtell, Brent PCT	October 2008

Health Select Committee – 23rd October 2008

Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
GP Opening Hours – Jo Ohlson, Brent PCT	Health Select Committee wanted to follow up this issue in October 2008, when the results of the 2007/08 access survey will be available. The 2006/07 results were considered in June 2008. The Committee has asked for a comparison with the results from the 2006/07 survey, to see where improvements have been made.	The Committee asked that a progress report on improving GP access be brought back to a future meeting, which will include an update on the action plan that NHS Brent have developed following the results of the 2007/08 access survey.	Jo Ohlson, NHS Brent	1 st April 2009
GP Led Health Centres – Thirza Sawtell, Brent PCT	<p>The Government had instructed all PCTs to commission one GP led health centre within their area. Brent PCT is undertaking this process and the plans for this will be presented to Health Select Committee for comment. The Committee is likely to be interested in how the centre will operate and where it will be sited. Members might also want to consider the impact the centre will have on existing GP surgeries.</p> <p>A GP led health centre has to be open from 8am to 8pm, seven days a week. It can register patients, but must also provide walk in services for any person, no matter if they are registered at another</p>	Report noted.		

	GP or live outside the borough. The centre has to be operational from April 2009.			
Monks Park Health Centre – PCT	The Chair of the Health Select Committee has asked for an update on the Monks Park Health Centre. He is concerned that the new facility is under-occupied and wants to know the plans in place to ensure it operates at full capacity in the near future.	Report noted. The PCT still wishes to put a GP practice in the Monks Park Health Centre.		
Brent PCT Strategy Plan & World Class Commissioning Assurance Framework – Thirza Sawtell, Director of Strategic Commissioning, Brent PCT.	This is being developed by the PCT and should outline the future plans and direction of primary care in Brent. Formal consultation will take place in the autumn and the Committee has asked to see this document at its meeting in October.	Report noted.		
Strengthening Commissioning – Acute Services and the impact on adult social care – Martin Cheeseman, Director of Adult Social Care and Housing	The PCT is working on plans to strengthen acute commissioning arrangements. The Committee should consider the impact this could have on adult social care services, as people move through the “patient journey”.	The Committee will be consulted on the North West London acute commissioning strategy in 2009.	Mark Easton, NHS Brent	3 rd February 2009
Willesden Centre for Health and Care	There are issues with three wards at the centre that have been described as “clinically unsafe”. The Committee would like to discuss this issue with the PCT to see how they are addressing this problem.	Report noted. The Committee might want to follow up reviews looking at Health Visitors and District and School Nurses.	Mark Easton, NHS Brent	TBC

Health Select Committee – Northwick Park Special Meeting – 19th November 2008

Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
North West London NHS Hospitals Trust Issues – Fiona Wise, Chief Executive, North West London Hospitals NHS Trust	<p>The Chair of the Health Select Committee wants to hold a special meeting to consider issues relating to the North West London NHS Hospitals Trust.</p> <p>An internal review of maternity care services at Northwick Park has been carried out and will be available for the Committee. This should be published in September 2008. The Committee meeting could be held at Northwick Park hospital to correspond with this issue.</p> <p>The Committee will also consider issues relating to the Hospital Trusts –</p> <ul style="list-style-type: none"> • Finances • Annual Health Check Scores • Infection Control and Cleanliness 	<p>Finances – asked for a report back to the committee in February 2009 on the latest position regarding the trust’s financial position.</p> <p>Annual Health Check – the committee will comment on the core standards in April 2009.</p>		

Health Select Committee – 16th December 2008

Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Feedback on Annual Health Check results – NHS Trusts	The Committee considered the Healthcare Commission Annual Health Check self assessments for each of the local NHS trusts at the meeting in April 2008. Feedback from the self assessments and the NHS Annual Performance ratings for 2007/08 will be presented to the committee so that members can follow these up.	Report noted. HSC will comment on 2008/09 core standard declarations in April 2009.	Andrew Davies to coordinate.	April 2009
Feedback from the Joint Overview and Scrutiny Committee – Andrew Davies, Policy and Performance Officer	The Joint Overview and Scrutiny Committee will meet in October to discuss the formal response to their review from Healthcare for London. Details of this will be fed back to the Committee.	Andrew Davies agreed to update the Health Select Committee on the JOSOC once it is up and running.	Andrew Davies	Ongoing
Local Improvement Network (LINK) Host – Owen Thomson, Head of Consultation	The permanent LINK host will attend the meeting to outline to members its work plan for the coming 12 months.	The Committee asked for a report back on progress that the Link is making in March 2009.	Helen Bedser and Elvis Langley (Hestia)	31 st March 2009
Primary Care Strategy and Organisational Development Plan	The chair of the committee has asked that the PCT provide members with details of their Primary Care Strategy.	The Committee agreed to NHS Brent's request to run an informal consultation on the Primary Care Strategy on the proviso that it was presented to all area forums, three public meetings were held and it was presented to the Health Select Committee	Jo Ohlson, NHS Brent	3 rd February 2009

		on the 3 rd February 2009.		
Urgent Care Centre	The Health Select Committee consider the outline proposals for an Urgent Care Centre at Central Middlesex Hospital at its meeting in June 2008. This follow up report will provide more detail on the service development. The Committee should make recommendations and comments direct to NHS Brent on this proposal.	Report noted. Agreed to receive a further update in 2009.	Thirza Sawtell, NHS Brent	
Local Area Agreement Targets	The Chair of the Committee is keen to have an overview of the LAA targets relating to health services, to consider whether they are being achieved, and if they aren't what is being done to improve performance.	The Committee would like to review progress against the LAA targets every six months.	Karin McDougal	June 2009.
Access to Health Sites Task Group report – Andrew Davies	Final report of the task group, for committee approval.	Task Group report approved. It will go to the Executive in March 2009 for their agreement. Formal comments to be sought from partners.	Andrew Davies	

Health Select Committee – 25th February 2009

Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
North West London NHS Hospitals Trust Finances – Fiona Wise, NWL NHS Hospitals Trust	The Committee has asked for an update on the North West London NHS Hospitals Trust finances, following discussions at the committee meeting on the 19 th November.	The Committee still have concerns about the level of savings that the trust is required to make and so have asked for a further update on progress at their meeting in March 2009.	Fiona Wise, NWL Hospitals	
Primary Care Strategy Discussion Paper – Jo Ohlson, NHS Brent	The Committee has asked to see the discussion paper on the NHS Brent Primary Care Strategy. This paper will be issued instead of a formal consultation. It allows the Health Select Committee to influence the strategic direction of primary care services in Brent. Recommendations should be made to the PCT.	The Committee want to see the final version of the discussion paper in March 2009 to comment on the proposals.	Jo Ohlson, NHS Brent	
Section 75 Update – Christabel Shawcross	Section-75 agreement to fully integrate mental health services in Brent – should Brent Council contract CNWL NHS Foundation Trust to provide all mental health services in Brent? Health Select Committee has asked for a report on this following a visit to the Park Royal Centre for Mental Health. This is seen as a useful way of introducing mental health service issues to other members of the committee.	The Committee has asked to consulted on S75 proposals before a decision is taken by the Executive in March 2010.	Martin Cheeseman	
Task group scoping documents – Andrew Davies	The committee will be presented with three scoping documents in order to	The Committee selected Immunisation as the next task group review.	Andrew Davies	

	select the next health select committee task group. The scoping documents are on immunisation, obesity and diabetes.			
Joint acute strategy with Harrow PCT and NWL NHS Hospitals Trust – Sarah Rawlinson, NHS Brent	The Committee is interested in the options arising from the joint review of acute services, and would like to comment on these at the earliest opportunity.	Report noted. A discussion paper will be released in June 2009 which will be presented to the committee.	Mark Easton, NHS Brent	

Health Select Committee – 31st March 2009

Pre Meeting Planning		Post Meeting Actions		
Subject and Witness	Issue	Outcomes and Actions Arising	Responsible Officer	Deadline and Status
Healthcare Commission's Annual Health Check (AHC) – Andrew Davies, Policy and Performance Officer to co-ordinate	It is a requirement for Health Select Committee to consider the self declarations from each of the local NHS trusts, measuring performance against the Department for Health's core standards.			
Consultation on acute stroke and trauma strategy – Andrew Davies to co-ordinate	Healthcare for London will be consulting on plans for provision of stroke and trauma services in London. JOSC arrangements are still to be confirmed, but the Health Select Committee may want to respond to the consultation.			
Intermediate Care Strategy – Martin Cheeseman	The Council and NHS Brent are preparing an intermediate care strategy for the			

	borough. At the committee meeting in December 2008, members asked to see details of this, plus follow up the Intermediate Care Scrutiny Task Group, completed in 2005.			
Brent Local Involvement Network (Link) – Elvis Langley, Hestia Housing and Support	Hestia has agreed to bring back a paper updating the committee on the work of the Link. HSC may also want to consider ways that it can work with the Link to maximise its influence.			
Urgent Care Centre – Thirza Sawtell, NHS Brent	The Committee has asked for an update on progress in procuring the urgent care centre at Central Middlesex Hospital.			
NWL Hospitals Financial Issues	The Committee has asked for a further update on the NWL NHS Hospital Trust financial situation. They are particularly concerned about savings plans for 2009/10 and the services likely to be affected.			
Parking Enforcement on District Nurses	This has been placed on the work programme at the request of Cllr Derek Jackson.			
Primary and Community Care Strategy	The Committee has asked to comment on the final version of the Primary and Community Care Strategy discussion paper, having considered the main principles and ideas in the development of the strategy in December 2008 and February 2009.			

**Health Select Committee Work Programme
Items for 2009/10**

Proposed Item	Issue for Health Select Committee	Meeting
Primary Care Strategy – Implementation of Strategy – consultations as and when they arise	NHS Brent will confirm its Primary Care Strategy in spring/summer 2009. Implementation of the strategy will follow on from this and could result in service changes that will be of interest to members, not least the polyclinic development at Willesden Centre for Health and Care. Issues arising from the implementation of the strategy will be brought to the Health Select Committee as and when they arise.	Throughout 2009/10
Acute Services Review Discussion Paper	The joint acute services review is currently ongoing, but a discussion paper is likely to be available by June 2009. This will give the Health Select Committee an opportunity to consider the proposals for the future of acute services in the borough.	June 2009
Local Area Agreement Targets – 6 month reporting	The Committee has asked to consider progress against the health related Local Area Agreement targets on a 6 monthly basis. The next scheduled time to do this is in June 2009.	June 2009
Improving access to GPs in Brent	This item has been placed on the work programme so that the committee can follow up the access to GPs issues, previously considered in October 2008. NHS Brent has produced an action plan that is being implemented across the borough. The committee should follow up progress on this work.	June 2009
Local Involvement Network Annual Report	It is a statutory requirement for the Brent LINK to present its annual report to an overview and scrutiny committee. This will be presented to the Health Select Committee at its meeting in July 2009.	July 2009
Immunisation Task Group	Childhood immunisation has been selected as the next Health Select Committee task group. The task group findings and report will be presented to the committee in August / September 2009.	August / September 2009
Major Trauma and Stroke Services – Update on final report of the Joint Overview and Scrutiny Committee and decisions from Joint Committee of PCTs	The major trauma and stroke services consultation will be completed in May 2009 and the final decisions on the location and number of services will be taken by the Joint Committee of PCTs in July 2009. Health Select Committee considered the consultation in March 2009 and will be updated on the results of this work, including the number and location of Major Trauma Centres and Hyper Acute Stroke Units in August / September 2009.	August / September 2009
Section 75 Arrangements for the delivery of mental health services in Brent	The Committee has asked to be consulted on the proposals to extend the Section 75 agreements for the provision of mental health services in Brent. This is likely to come forward towards the end of 2009 and has been pencilled in for the December meeting of the committee.	December 2009
Access to Health Sites Task Group – 12 month follow up	The committee should follow up the access to health sites task group later this year in line with good practice on the completion of task groups.	December 2009

Health Select Committee Work Programme		
Proposed Item	Issue for Health Select Committee	Meeting
Health and Social Care Services in the Community – Marco Inzani, Head of Strategic Commissioning, Brent PCT	<p>Brent PCT are to start a consultation on providing health and social care services in the community to increase patient access as well as potentially improve outcomes and make financial savings.</p> <p>Full options and proposals will be presented to the Committee. Brent PCT is looking for the Health Select Committee's comments and endorsement as part of the pre consultation exercise.</p>	
Health Service Restructure	There are various discussions going on within London Strategic Health Authority as to whether there should be any restructuring of PCT's. Ideas for this are not firmed up and may come to nothing but could possibly mean major restructuring of PCT's in London i.e. less of them. If this does happen Health Select Committee should consider the impact on Brent. The Council is likely to know more in next month.	July or October 2008
Taylor Report / Working with Brent PCT	<p>Although the Committee considered this report at their meeting in April 2008, there is probably value in returning to it in 6 months to review progress of implementing the recommendations.</p> <p>A written agreement to establish a financial settlement with the PCT has been signed. Members have suggested that this be brought to a future meeting for the purposes of considering how best to move forward in a constructive manner. This might also provide a timely opportunity to discuss future joint working arrangements and shared services.</p>	December 2008
Overview of commissioning	The Chair of the Committee has requested that an overview of PCT commissioning be presented to members. This is to increase understanding of the way the PCT operates and engages with service providers.	To be scheduled
<p>Follow on from Healthcare for London (Darzi report) – three issues for Health Select Committee to consider:</p> <ul style="list-style-type: none"> • How will proposals affect services provided in Brent? What are the PCT's plans for implementing the 	The Committee will probably spend some time looking at the follow on from the Healthcare for London report, specifically the impact of its implementation in Brent. This will be a major area of work for Health Select Committee in 2008/09. Possible impacts will become clearer once the joint committee of PCT's has met on 12 th June 2008 to agree recommendations to shape the health strategy for London over the next 10 years. The development of polyclinics and the future balance between hospital services and community services are likely to be key issues.	To be scheduled

<p>main proposals?</p> <ul style="list-style-type: none"> • Children’s health, and the link to Healthcare for London • Pilot Polyclinic – Willesden Community Hospital – what have the outcomes been from this pilot? 	<p>In addition, there are two specific areas that have been raised in bringing items together for the work programme – Children’s health, and a pilot polyclinic in Willesden Community Hospital. The Committee may want to look in detail at one or both of these issues.</p>	
<p>Mental Health Trust – are shared or mixed wards still an issue?</p>	<p>This issue has been raised by the Chair of the Committee. The Committee could follow up the item with the CNWL NHS Foundation Trust to see if it is still a problem.</p>	<p>To be scheduled</p>
<p>Health and Social Care Bill</p>	<p>This Bill is currently going through Parliament. The main changes in the Bill are the introduction of a new Care Quality Commission and regulatory framework. There are also changes to public health protection and pregnancy allowances. A presentation on the main elements of this Bill maybe a useful platform for the Committee to start to think about its social care role.</p>	<p>To be scheduled – this would be useful once the Bill has received Royal Assent.</p>
<p>Review of Children’s Services</p>	<p>A review is to take place looking at the organisation of children’s services across Brent, Harrow and at North West London Hospitals. The Committee may wish to consider this review, possibly in collaboration with Harrow Council?</p>	<p>To be scheduled</p>
<p>Patient and Public Involvement Strategy</p>	<p>The PCT has commissioned the Picker Institute to work with them to develop a Public and Patient Engagement Strategy. The Committee may wish to consider this when it is available.</p>	<p>To be scheduled</p>
<p>PCT Investment Strategy</p>	<p>The PCT has recovered its financial position and is formulating proposals for investment in local health services. The Committee is likely to be interested in these plans as they come forward.</p>	<p>To be scheduled</p>
<p>Measures to reduce smoking in Brent</p>	<p>Reducing smoking in Brent is an LAA target and key priority for NHS London. The Committee could look at the measures being taken to reduce smoking levels in Brent. NHS London is encouraging councils to target this and believe that scrutiny has a role to play in addressing this problem.</p> <p>The PCT and Environmental Health have agreed to fund a joint post. The person appointed will be responsible for smoking control in Brent. This includes assisting in smoking cessation work, smoking ban enforcement and other measures designed to encourage people to give up smoking, or not start smoking at all.</p> <p>The Committee may want to consider the progress the council and PCT is making against its smoking cessation target.</p>	<p>To be scheduled</p>

